



PARKER CORE KNOWLEDGE  
CHARTER SCHOOL

## PCK Board of Directors Meeting Minutes

December 5, 2016

**Call to Order:** Keri Dermer called the meeting to order at 6:22 p.m.

### Board Members Present:

Keri Dermer, President  
Nick Vuolo, Vice President  
Steve Treadwell, Treasurer  
Rebecca Murray, Secretary  
Kevin Warr  
Jeff Johnson  
Kristin Wilson  
Teri Aplin  
Johanna Harth  
Kristen Goode

### Board Members Absent:

None

### Others Present:

None

**Approval of Minutes** – The minutes from the November 21, 2016 meeting stand approved as read.

**Approval of Agenda** - The agenda is approved.

### Committee Reports

- Director's Report – Teri (see attached)
- Finance – Revised Budget – Steve presented a revised budget after reviewing with Sheree Gerhard. Steve moved to approve two resolutions adopting amended budget. Keri seconded the motion. Motion carried unanimously. (Resolutions attached)
- Building Project Update
  - Contract review and approval – Project is currently \$215k over budget with recent modifications. The Board will plan to put \$10k in an escrow account to cover repairs to the new easement should utility line installation need to be done at a later date. Jeff advised a performance and payment bond be put in place for \$54,175. Interior renovation costs went up mostly due to plumbing. Reserves will likely need to be used to complete the project on time. Nick moved to approve up to \$3,500 for a formal reserve study to be conducted on the PCK reserves to determine more precisely how much the Board needs to have set aside and for what purposes. Jeff seconded the motion. Motion carried unanimously.
  - Budget - Keri moved to proceed with the building project at this point with a budget of \$3.4M. Steve seconded the motion. Motion carried unanimously.
  - Announcement to school – The January 9<sup>th</sup> Board meeting will be a Town Hall format including the announcement of the new building plans and designs.

**Unfinished Business**

- Board Seat Appointment – moved to next Board agenda

**New Business**

- PCK Handbook revisions – Volunteer Policy - moved to next Board agenda
- Foundation – Annual Meeting/Update with the Board – Keri acting on behalf of the Foundation notified the Board about fundraising goals and approved uses of Foundation funds. \$130K from last year's fundraising efforts are in reserves for Science room/lab upgrades and supplies, as well as a new electronic sign for our school. \$5k has been approved for scholarships and lunches. The Foundation has a fundraising goal this school year of \$150k. This year's funds are being raised for the new library/media/tech center.
- Public Comment - none

**Adjournment** – Keri Dermer adjourned the meeting at 8:28 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President