



PCK Board of Directors Meeting Minutes, May 9, 2016

Call to Order: Heather Kasari called the PCK Board of Directors meeting to order at 6:34 p.m.

Board Members Present:

Heather Kasari, President
Kevin Warr, Vice President
Bill Evert, Treasurer
Keri Dermer, Secretary
Becki Whitaker
Steve Treadwell
Nick Vuolo
Teri Aplin
Johanna Harth
Kristen Goode

Others Present: Sheree Gerhard, Kristin Wilson, Rebecca Murray, Jeff Johnson and Mike Ryan.

Approval of Minutes - Minutes from the April 11, 2016 PCK, Inc. Board of Directors meetings were approved.

Committee Reports

- Director's Report (see attached)
- Building Expansion
 - Financial update – Steve reported that financing is on track. Closing is planned for June 24. There will be 3 draws, the first one will pay off our existing bonds, the second one will be a construction draw, and the third one will be a construction draw. There is some uncertainty of the role of the Building Corp. Steve will clarify the role and any specifics with Barry Arrington.
 - Design and bid update – Jeff presented a “motion to proceed” from Kris Belter (see attached). He also presented a potential timeline (see attached). Nick moved that we give “motion to proceed” to Kris Belter. Keri seconded. Motion passed unanimously.

Unfinished Business

- **Board Training Modules update** – no updates from Nick, Steve & Kevin.
- **Land opportunities and easement** – Teri reported on her meeting with Mitch and Mr. Kellar. Mr. Kellar is not interested in selling at this time. Nick reported that he has been in contact with Cardel and they may be interested in a permanent easement. Nick will keep us posted.

New Business

- **Welcome New Board members** – Congratulations to Kristin Wilson, Rebecca Murray and Jeff Johnson, our newly elected board members. They will officially take office June 1. Heather accepted Bill Evert's resignation. Jeff Johnson will serve Bill's remaining year.
- **Teacher personal device use policy** – Mike Ryan was present and presented an issue regarding staff's use of personal electronic devices. We currently do not have a policy

regarding staff use of personal electronic devices. Mr. Ryan provided us some helpful resources. We will examine the resources and possibly appoint a sub-committee to write a policy. We will re-visit the issue during our summer work session.

- **Reimbursement resolution** – Steve presented the reimbursement resolution (see attached). Nick moved to approve the reimbursement resolution. Keri seconded. Motion passed unanimously.
- **2016-17 Budget & Finances** – Sheree presented the 3rd quarter budget and 2016-17 Budget. Quarterly report has us on target to have a surplus exceeding \$100,000 for 2015-16 year.
 - Steve moved to put \$40K of surplus toward salaries, \$10K toward benefits, and \$50K toward capital expenditures. Kevin seconded. Motion passed unanimously.
 - Heather moved to approve the 2016-17 budget. Nick seconded. Motion passed unanimously.
 - Heather moved to approve the Appropriation Resolution (see attached) as edited. Steve seconded. Motion passed unanimously.
 - Heather moved to approve the “Resolution Authorizing for Fiscal Year 2016-17 the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes” as edited (see attached). Steve seconded. Motion passed unanimously.
 - Heather moved to approved “Proposed Fees for Community Use for 2016-17” (see attached). Becki seconded. Discussion on increase in gym fees. 5 board members voted yay. Keri Dermer and Kevin Warr voted No. Motion passed.
 - Heather moved to approve “Fees for 2016-17 School year” (see attached). Steve seconded. Motion passed unanimously.
- **Foundation update** – Keri gave an update for Jennifer Quint. The Foundation is on track to exceed their fundraising goal for 2015-16. At their last meeting they approved the following donations to the school.
 - \$1800 for up to 12 new middle school lockers (12 lockers X \$150 each)
 - \$5000 for scholarships so that science camp needs are covered. Will revisit in the fall if more is needed for additional scholarships or lunches.
 - \$10,000 for new electronic school sign.
 - \$100,000 for science classroom/lab renovations
 - 2016-17 fundraising efforts most likely for new library/tech/media center
- **Officer Elections for 2016-17.** The following officers were elected:
 - President – Keri Dermer
 - Vice President – Nick Vuolo
 - Secretary – Rebecca Murray
 - Treasurer – Steve Treadwell
- **Summer work session dates** – Keri will email the board with possible dates
- **Staff appreciation** - Becki presented options for end-of-year staff appreciation. Keri moved to spend up to \$500 for a staff appreciation breakfast. Bill seconded. Motion passed unanimously.
- **Public Comment period** – none

Adjournment –Meeting of Parker Core Knowledge, Inc Board of Directors adjourned at 9:44 p.m.

Keri moved to adjourn to an executive session to discuss a personnel issue. She invited Kristin Wilson, Rebecca Murray and Jeff Johnson to join the session. Heather seconded. Motion passed unanimously. Executive session started at 9:46 pm and ended at 10:08 pm.

Respectfully submitted,

Keri Dermer, Secretary

Heather Kasari, President