



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## **PCK Board of Directors Meeting Minutes**

April 28, 2020

**Call to Order:** Clay Anderson called the meeting to order via Zoom Video Conferencing at 6:36 p.m.

### **Board Members Present:**

Clay Anderson, President  
Mike Mockus, Vice President  
John Faries, Treasurer  
Sarah LaGrange, Secretary  
Irene Borisov  
Tricia Calandra  
Jessica Berry  
Teri Aplin  
Johanna Harth  
Tara Kurtz

### **Board Members Absent:**

None

### **Others Present:**

Heather Chapman  
Trustin Thompson

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – Clay Anderson motioned to approve the minutes from the April 7th meeting as submitted. Mike Mockus seconded the motion. The motion carried unanimously.

### **Committee Reports**

- **Director's Report** – Please see the full [PCK Director Report for April 28, 2020](#). This document details General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. Highlights from this report include an update on PCK's remote learning operations. Mrs. Aplin reports that remote operations include weekly meetings online with staff to answer questions and stay connected. Parent meetings are also scheduled and run the same way as needed. Most staff have established a nice teaching rhythm and have pretty high student engagement. The teachers are working hard to keep kids focused on learning. The PE department will host a "first-ever" for PCK...a remote Field Day. All key classroom positions for the 20-21 school year have been offered and accepted. Our graduating 8<sup>th</sup> graders will enjoy a different sort of celebration this year. Other events are being planned by our 8<sup>th</sup> grade graduation committee and will likely be offsite. Kindergarten Orientation has been scheduled for May 28<sup>th</sup>. Social distancing will be in place so that we can complete this important intake event. SPED meetings continue via virtual meetings. Services also continue during the closure. Our annual Earth Day celebration looked different this year. There were close to 70 photos submitted for the photo contest. Deep cleaning and painting of common areas/hallways continues inside the building. Optimum is waiting for decisions regarding several projects originally slated for summer.
- **Finance Report** – John Faries posted updated financial reports. Please see the updated balance sheets and income statement located in the BOD of notebook which is housed in the main office. This report includes data on why our budget took a big hit in March due to the lack of preschool tuition coming in (due to the COVID-19

closure). Facilities maintenance was up due to extra disinfecting procedures. Several vendor bills from the renovation project came in. Overall, it was a good end to the quarter.

## **New Business**

- **Review of FY 20-21 budget scenarios** – Two preliminary budget scenarios were drafted. We will wait to vote on the budget until more information is released from the state hopefully in May.
- **Before/After care update** – Planning for the BASE/Homework club continues to progress. The Homework club will be facilitated in a small group setting by PCK teachers. A full-time director has been hired and in addition to the after school program, will oversee lunchroom duties as well. The parent interface continues to be a work in progress. We are excited to have this opportunity to extend our learning day to our students. The Champions program will discontinue after May.
- **Facilities improvements review** –
  1. A new handwashing station will be installed in the lunchroom. This project is funded by the Foundation.
  2. Fence screens and an emergency access gate will be installed. This project is funded with grant money.
  3. Remodeling of four (4) restrooms will take place. These restrooms will look like the restrooms near the science lab.
  4. New carpet will be installed in hallways for original wing and 2010 addition.
  5. Parking lot surfacing and restriping will be put on hold for now. Tricia received a new bid. She will review and report back to the Board.
- **Public Comment** - none

**Next meeting** – May 26 at 6:30 pm.

**Adjournment** – Clay Anderson adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

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Sarah LaGrange, Secretary

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Clay Anderson, President