



Mission: PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

PCK Board of Directors Meeting Minutes

August 27, 2019

Call to Order: Clay Anderson called the meeting to order at 6:35 p.m.

Board Members Present:

Clay Anderson, President
Mike Mockus, Vice President
John Faries, Treasurer
Sarah LaGrange, Secretary
Tricia Calandra
Jessica Berry
Irene Borisov
Teri Aplin
Johanna Harth
Tara Kurtz

Board Members Absent:

None

Others Present:

Trustin Thompson, Teacher/Parent
Christopher Dean, PCK Foundation Chairman

Mission – The Board recited the Parker Core Knowledge Mission statement.

Approval of Minutes – Clay Anderson motioned to approve the minutes from the May 14, 2019 meeting. Tricia Calandra seconded the motion. The motion carried unanimously.

Approval of Agenda – The agenda was approved as edited. An update from PCK Foundation Chairman, Christopher Dean was added to the agenda.

Committee Reports

- **Director's Report** – Please see the [PCK Director Report for August 2019](#). This document details General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. All classes are at capacity and this is good news for the official October 1 “Count Day”. Community and Climate will be two big areas of focus this year. This will dovetail with the character effort and emphasis on building community at the classroom level. MAPS and Dibels testing are underway. We had fantastic CMAS results and thirteen students achieved the maximum score possible. The Science Lab has been well received by the students. We also will begin to implement the new “Safety Dad” program. This program will invite dads to donate one day per year to be onsite helping with general security. Staff completed additional safety training prior to the start of the new school year and regular monthly safety training is planned for staff meetings this year. Another charter school reached out regarding sharing a school SRO. Mrs. Aplin will gather information on the cost and present the information to the BOD. Mrs. Aplin also applied for further funds via a grant application to help with future safety efforts. Students and staff are adjusting nicely to the front entry remodel. Parents are loving the added security this project added to the school. Mrs. Aplin is exploring options and costs associated with hiring a property manager to manage building repair and maintenance needs. Irene Borisov will contact her associates to gather information as well.

- **Building Report** – Tricia Calandra presented an update on the Renovation Project as well as the 5/6 Building. The DCSD RTU project is still ongoing. We are needing approval from the fire department which is up to the district as they have the contract with the outside company. Tricia will continue to stay on top of the communication for this project. In regards to the 5/6 Building, we need to go to the county with our amended site plan. The county assessor was out looking at our current traffic pattern. Mrs. Aplin will call her contact at Douglas County to see if they have any updated information on future plans. Tricia will get pricing on possible upcoming projects such as renovating the 5/6 building and/or additional parking.
- **Finance Report** – Treasurer John Faries updated the BOD on our financial picture. We wrapped up our fiscal year in June and began the new fiscal year in July. Reports indicated the data is fairly consistent with big variations due to the renovation project and bonus payouts for sick days. Please see the updated balance sheet located in the BOD of notebook which is housed in the main office. Please see the PCK Financing/Bond update document. We will begin to explore financial options in regards to our current and possible future loan. Mrs. Aplin will put together a Finance committee comprised of parents who have expertise in this area. This committee will gather information to present possible options to the BOD. Clay Anderson requested a budget from Mrs. Aplin detailing future considerations such as the property manager, lowering class size, etc.
- **Alliance Report** – Irene attended the meeting held on July 31. The committee is looking at the current DCSD policies. The Alliance's purpose is to look at the policies and decide which policies affect most of the charter schools and what, if any action to take. The next meeting will be held at Lemay Academy on October 30 at 6:30 pm.
- **PCK Foundation** – Christopher Dean reported that Marlene Warr and Yvette Fonda resigned their positions on the Foundation. The desire is to keep a thirteen member board and thus, opened up two positions on the Foundation Board. Christopher Dean recommended the acceptance of Luke Ross and Andy Campbell as at large members of the Board. Christopher Dean also recommended current member, Amy DeNicolo, to hold the position of Chairperson and Andy Campbell will serve as secretary. Mike Mockus motioned to approve the mentioned above. John Faries seconded the motion. The motion carried unanimously.

New Business

- Training – Clay Anderson discussed fulfilling our BOD training in a classroom, group setting. More information to follow.
- Conflict of Interest – All appropriate Conflict of Interest forms were collected and will be filed in the BOD notebook which is housed in the PCK main office.
- The September 24th meeting was moved to October 1 to accommodate Board member travel schedules.
- Public Comment - none

Adjournment – Clay Anderson adjourned the meeting at 8:44 p.m.

Respectfully Submitted,

Sarah LaGrange, Secretary

Clay Anderson, President