



Mission: PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

PCK Board of Directors Meeting Minutes

February 25, 2020

Call to Order: Clay Anderson called the meeting to order at 6:30 p.m.

Board Members Present:

Clay Anderson, President
Mike Mockus, Vice President
Sarah LaGrange, Secretary
Irene Borisov
Tricia Calandra
Jessica Berry
Teri Aplin
Johanna Harth
Tara Kurtz

Board Members Absent:

John Faries, Treasurer

Others Present:

Charlie Miller
Trustin Thompson

Mission – The Board recited the Parker Core Knowledge Mission statement.

Approval of Minutes – Mike Mockus motioned to approve the minutes from the January 28th meeting as written. Tricia Calandra seconded the motion. The motion carried unanimously.

Committee Reports

- **Director's Report** – Please see the full [PCK Director Report for February 25, 2020](#). This document details General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. Mrs. Aplin reported that the District security team recently met with all charter leaders to reassure us that all safety enhancements are in the works for all DCSD schools, including charters. Safety film for the windows, electronic access points and additional cameras are all slated for the coming year. Safety grant money will be used for a new security gate for our emergency access drive and wind screens across our west facing chain link fence. Additionally, we are ramping up mental health services for our more at-risk students, and we are still researching SEL curriculum that will work best within our current character education program. Our new School Psychologist, Hannah Berry, started in early February. She brings a wealth of experience as both a former classroom teacher, and as a behavior support resource within an inner-city school system. Our former School Psychologist returned to train Hannah and transition all mental health accounts. Mrs. Harth reported that Parent-Teacher conferences ran smoothly this past month. Our annual CoGat testing completed for second grade and schedules and staffing are being reviewed for next year.
- **Finance Report** – Clay Anderson updated the BOD on our financial picture. Please see the updated balance sheet located in the BOD of notebook which is housed in the main office. Clay reported that our forecast vs actuals are within 2-3% each month. As a charter, we are instructed to keep 50 days cash on hand. PCK is well positioned.

New Business

- **Review of Purchased Services Meeting** – A meeting was held to discuss our Purchase Service agreement with the DCSD. The district representative was very helpful and provided background information on how each payment category is calculated. While some ambiguity remains, there was a suggestion to review a couple of specific line items such as SPED services and Assessments. This will continue to be an ongoing conversation.
- **Review of changes to Special Request Absence Policy** – With increasing regularity, PCK families are pulling their students for lengthy absences outside of the scheduled school break times. Even with the Special Request Absence policy in place, families are misusing the “family emergency” condition in the original policy language to request leave for their student. Amendments were made to the SRA policy to strengthen the language and provide a clearer sense of the negative impact these lengthy absences create. A copy was sent to the attorney for review. According to the attorney, the language in our policy was sufficient with the exception around the truancy laws. Tricia Calandra moved to approve the Special Request Absence Policy as edited. Jessica Berry seconded the motion. The motion carried unanimously. Teri Aplin will send the updated policy to Dianne Daniels to post in the handbook.
- **Before/after care update** – A review of the current before/after care program is underway.
- **Facilities improvements review** – The decision has been made to table the 5/6 expansion project. We have decided more time is needed to plan and discuss the future needs of PCK. This conversation will be revisited in the fall. The identified ongoing improvements specified in the Capital Reserve plan will continue as planned this summer. Plans include updating bathrooms, carpet and painting.
- **Review of the SAC surveys** – There was lower voter turnout than expected. Ideas to improve participation include sending a push email instead of posting the link in the newsletter. The focus of the survey was safety related. Bullying, parent education series, student movement between buildings and the use of a SRO were consistent themes evident in the data.
- **Marketing Committee Update** – The focus of the committee continues to be to highlight PCK. The committee will focus on promoting the two open Board positions for next year. The Board election will be held online in April.
- **Public Comment** - none

Next meeting – April 7 at 6:30 pm.

Adjournment – Clay Anderson adjourned the meeting at 8:28 p.m.

Respectfully Submitted,

Sarah LaGrange, Secretary

Clay Anderson, President