



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## **PCK Board of Directors Meeting Minutes**

January 28, 2020

**Call to Order:** Clay Anderson called the meeting to order at 6:31 p.m.

### **Board Members Present:**

Clay Anderson, President  
Mike Mockus, Vice President  
John Faries, Treasurer  
Sarah LaGrange, Secretary  
Tricia Calandra  
Jessica Berry  
Teri Aplin (via phone)  
Johanna Harth  
Tara Kurtz

### **Board Members Absent:**

Irene Borisov

### **Others Present:**

Heather Chapman  
Trustin Thompson

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – Tricia Calandra motioned to approve the minutes from the December 10<sup>th</sup> meeting as edited. Mike Mockus seconded the motion. The motion carried unanimously.

### **Committee Reports**

- **Director's Report** – Please see the full [PCK Director Report for January 28, 2020](#). This document details General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. Mrs. Aplin reported that the JK lottery is complete. Eighteen positions were offered and accepted and the parents have completed the registration process. The kindergarten roster for 20-21 is now closed. The staff was asked to share their intent to return for next year. There will be a number of openings due to retirements, childcare and other internal movement. Some of the openings will be filled by resource teachers and HR is ramping up efforts to source, recruit and eventually, hire talent for next year. The final amount awarded to PCK under the County Commissioner's safety grant is \$36,000. The money is to be spent in strict accordance with the grant written. The money will be used for physical enhancements and SEL training, curriculum and outsourced counseling for at-risk students. A few more items were purchased to make the planetarium more child friendly and the space will be used nearly everyday in February. Optimum has now taken over management of the facility and in a short time has made a number of improvements. The marketing committee is working on building a relationship with the developers of the land just west of PCK. Brochures advertising PCK will be printed and placed in the sales office for potential home buyers. The Alliance is pretty active and has good membership. The group is working on a five year strategic plan.
- **Finance Report** – Treasurer John Faries updated the BOD on our financial picture. Please see the updated balance sheet located in the BOD of notebook which is housed in the main office. John reported that the budget has settled down a bit from the renovation projects. We are ending the quarter strong and there are not a lot of significant variances. Spending is up slightly in some areas like building improvements, cleaning and subs. Income

is also up slightly (over projections) in capital construction funds, PPR and Mill Levy. The existing budget is being reviewed for savings opportunities.

## **New Business**

- **Review of Purchased Services** – Please see the table named “Totals for Charter Schools” in the BOD notebook located in the main office. This document is a review of the total charges to charter schools over the last three school years. A meeting has been requested with the CFO of the DCSD to pose questions and try to get a better understanding of what services we are actually paying for.
- **Review of changes to Special Request Absence Policy** – With increasing regularity, PCK families are pulling their students for lengthy absences outside of the scheduled school break times. Even with the Special Request Absence policy in place, families are misusing the “family emergency” condition in the original policy language to request leave for their student. Amendments will be made to the SRA policy to strengthen the language and provide a clearer sense of the negative impact these lengthy absences create. Once the amendments are made, a copy will be sent to the attorney for review.
- **Before/after care update** – A review of the current before/after care program is underway.
- **Facilities improvements review** – Conversations around the 5/6 expansion and future improvements are ongoing. While a couple of options have been proposed, we are still looking at our financial picture for what we really can afford. The discussions will continue around this topic, but will slow down a little as we consider PCK’s projected future needs.
- **Review of loan extension options** – John will be in touch with Sunflower and keep us posted if rates rise or he sees an emerging trend.
- **Public Comment** - none

**Next meeting** – February 25 at 6:30 pm.

**Adjournment** – Clay Anderson adjourned the meeting at 8:42 p.m.

Respectfully Submitted,

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Sarah LaGrange, Secretary

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Clay Anderson, President