



Mission: PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

PCK Board of Directors Meeting Minutes

July 24, 2018

Call to Order: Rebecca Murray called the meeting to order at 6:02 pm.

Board Members Present:

Rebecca Murray, President
Jeff Johnson, Vice President
Clay Anderson, Treasurer (via phone)
Sarah LaGrange, Secretary
Tricia Calandra
Mike Mockus
Teri Aplin
Johanna Harth
Tara Kurtz

Board Members Absent:

Irene Borisov

Others Present:

None

Mission – The Board recited the Parker Core Knowledge Mission statement.

Approval of Minutes – The minutes from the May 14, 2018 meeting stand approved as read.

Approval of Agenda – Agenda approved

Committee Reports

- **Director's Report** – Teri reported out on our ongoing attention to School Safety. PCK and the Douglas County School District continue to make safety a priority. A full evaluation of our current security preventions, practices and standard response procedures was addressed. An independent audit will be conducted by three different sources. 1.) A private company 2.) Douglas County School District 3.) Our Risk Management Team. A summary will be reported out in the fall. We will evaluate and implement appropriate suggestions for overall improvements to our security plan. The fire alarm in the new building is/was malfunctioning due to a suspected lightning strike. The insurance company has been contacted and this issue is being addressed with priority.
- **Building Committee** – (Renovation Feasibility Update) – The Board will continue to make improvements to the PCK facility in order to support our academic programming needs. After evaluating the space in the new building, Tricia presented two models for improving this learning environment. Scheme A maintains the existing footprint but adds a second floor. Scheme B extends the footprint to the east but remains a single floor. The next step will be to form a design team that will look at our current infrastructure and determine a realistic cost and timeframe for this project.
- **Finance Report** – Clay provided a summary of the financial status of the school. Sheree is still wrapping up the results for the end of the fiscal year. We recently started looking at monthly actuals instead of quarterly. We now have five months of actual budget results. Please see the attached. As we move forward, we will look at our trends and discuss what financial projects do we expect in the future? (ie. roof, etc.) A Capital Reserve Study Committee (Teri, Clay, Sheree) will be formed to address future financial needs.

Unfinished Business - none

New Business

- Volunteer Committees and Board Representatives – There is a strong sentiment among the Board that parent volunteerism is one of PCK’s key differentiators and a critical factor in our students’ success. The Board discussed increasing awareness of volunteer opportunities. A volunteer committee (Teri, Tara, Johanna, Mike) with subcommittees will be formed. Teri will begin a conversation with Becky Harvey, our current volunteer coordinator about our current system used to keep track of volunteer hours and opportunities. Teri will make volunteerism a topic for her General Session presentation at Back To School Night. Tara will mock up a google doc that will be used by parents to indicate their areas of volunteer interest.
- Policy Update - Residency requirement at time of acceptance – This topic was tabled and will be discussed at the August meeting.
- Public Comment - none

Adjournment – Rebecca adjourned the meeting at 8:14 pm.

Respectfully Submitted,

Sarah LaGrange, Secretary

Rebecca Murray, President