



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## **PCK Board of Directors Meeting Minutes**

May 26, 2020

**Call to Order:** Clay Anderson called the meeting to order via Zoom Video Conferencing at 6:38 p.m.

### **Board Members Present:**

Clay Anderson, President  
Mike Mockus, Vice President  
John Faries, Treasurer  
Sarah LaGrange, Secretary  
Irene Borisov  
Tricia Calandra  
Jessica Berry  
Teri Aplin  
Johanna Harth  
Tara Kurtz

### **Board Members Absent:**

None

### **Others Present:**

Heather Chapman  
Trustin Thompson

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – Clay Anderson motioned to approve the minutes from the April 27th meeting as distributed. Jessica Berry seconded the motion. The motion carried unanimously.

### **Committee Reports**

- **Director's Report** – Please see the full End-of-the-Year Report to The PCK Board of Director's submitted by Teri Aplin on May 26, 2020. This report summarizes the accomplishments from the PCK administration and staff this year in the areas of General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. While this past school year was unrelenting and demanding, the PCK staff proved relentless and gave it their best. This year will go down as one for the history books. Highlights from this summary include a newly remodeled entryway, a beautiful new Elementary Science Lab, mid-year staffing changes and transferring to an entirely new remote teaching model due to COVID – 19.
- **Finance Report** – John Faries posted updated financial reports. Please see the updated balance sheets and income statement located in the BOD of notebook which is housed in the main office. This report includes data regarding the revenue gap. This gap was due to the refunding of tuition from our preschool program due to COVID – 19.

## New Business

- **Proposed School Fees – FY 20-21** – Please see the full document Change in proposed fees 2020-2021. Heather Chapman presented this document with explanation. This document estimates some of the adjusted fee changes for next year. Mike Mockus motioned to approve Change in proposed fees 2020-2021. John Faries seconded the motion. The motion carried unanimously.
- **Proposed Building Fees – FY 20-21** – Please see the full document PARKER CORE KNOWLEDGE, INC. FEES FOR COMMUNITY USE OF SCHOOL FACILITIES. Heather Chapman presented this document with explanation. This document estimates some of the adjusted fee changes for next year. Tricia Calandra motioned to approve PARKER CORE KNOWLEDGE, INC. FEES FOR COMMUNITY USE OF SCHOOL FACILITIES as submitted. Irene Borisov seconded the motion. The motion carried unanimously.
- **FY – 20-21 Budget Review:**
  - Before / after care – Teri Aplin and Heather Chapman presented a Before and After school program model with budget estimations.
  - Assumptions – Please see the full document 2020-2021 Adopted Budget Discussion May 26, 2020. This document details budget discussions around PPR, Capital Construction Funding, Mill Levy Funding, PERA increases, health insurance increase and payroll changes. Mike Mockus motioned to approve the FY 2020-2021 Worst Case Budget assuming a 12% reduction in PPR. Clay Anderson seconded the motion. The motion carried unanimously.
  - Please see the document titled RESOLUTION AUTHORIZING FOR FISCAL YEAR 2020-2021 THE USE OF A PORTION OF BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES located in the BOD notebook which is housed in the main office.

### **RESOLUTION AUTHORIZING FOR FISCAL YEAR 2020-2021 THE USE OF A PORTION OF BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES**

BE IT RESOLVED:

The Board of Directors of Parker Core Knowledge, Inc, authorizes the use of a portion of the FY2020-2021 beginning fund balance for the purposes named from each respective fund:

<u>Fund</u>	<u>Amount</u>	<u>Purpose of Spending Beginning Fund Balance</u>
General Fund	29,132	Expenditures for renovations and repairs.
Activity Fund	40,000	Expenditures authorized by Activity clubs for funds collected in prior years.

BE IT FURTHER RESOLVED, the use of this portion of the beginning fund balance for the purposes/s set forth above will not lead to an ongoing deficit in any respective fund.

Clay Anderson motioned to approve the above resolution. John Faries seconded the motion. The motion carried unanimously.

- Please see the document titled Appropriation Resolution located in the BOD notebook which is housed in the main office.

### **Appropriation Resolution**

Be it Resolved by the Board of Directors of Parker Core Knowledge, Inc. in Douglas County, that the amounts shown in the following schedule be appropriated to each fund as specified in the “Adopted Budget” for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

<u>FUND</u>	<u>Appropriation Amount</u>	<u>Expenditures and transfers</u>	<u>Appropriated Reserves</u>
General Fund	9,556,131	7,375,330	2,180,801
Pupil Activity Fund	92,423	80,000	12,423
TOTAL APPROPRIATION	9,648,554	7,455,330	2,193,224

Clay Anderson motioned to approve the above resolution. Mike Mockus seconded the motion. The motion carried unanimously.

- **Facilities improvements review –**
  1. A new handwashing station will be installed in the lunchroom. This project is funded by the Foundation.
  2. Fence screens and an emergency access gate will be installed. This project is funded with grant money.
  3. New carpet will be installed in hallways for original wing and 2010 addition.
  4. Parking lot surfacing and restriping – Tricia Calandra received bids. A decision will be made on the two most competitive.
- **JUN-20 Meeting –** The next BOD meeting will be the Summer Work Session. This will be held at 3:00 pm on June 22, 2020.
- **Public Comment –** none
- **Personnel Matter –** see below

**Next meeting –** Summer Work Session – June 22, 2020

**Adjournment –** Clay Anderson adjourned the meeting at 8:29 p.m. The Board then entered an Executive Session to discuss a personnel matter at 8:36 pm. The Executive Session adjourned at 8:48 pm.

Respectfully Submitted,

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Sarah LaGrange, Secretary

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Clay Anderson, President