



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## **PCK Board of Directors Meeting Minutes**

October 22, 2019

**Call to Order:** Clay Anderson called the meeting to order at 6:37 p.m.

**Board Members Present:**

Clay Anderson, President (via phone)  
Mike Mockus, Vice President (via phone)  
John Faries, Treasurer  
Sarah LaGrange, Secretary  
Tricia Calandra  
Jessica Berry  
Irene Borisov (via phone)  
Teri Aplin  
Johanna Harth  
Tara Kurtz

**Board Members Absent:**

None

**Others Present:**

Paul Jasin, Managing Director, Specialized Public Finance, Inc.

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – Jessica Berry motioned to approve the minutes from the October 1, 2019 meeting. Irene Borisov seconded the motion. The motion carried unanimously.

**Approval of Agenda** – The agenda was approved as written.

**Committee Reports**

- **Director's Report** – Please see the full [PCK Director Report for October 22, 2019](#). This document details General Operations, Academics, Safety and Facility updates. This document is housed in the BOD notebook in the main office. Mrs. Aplin reported that PCK was awarded grant money. The monies will be used for safety upgrades such as facility improvements and 30 additional digital radios. It was also reported that Mr. Karas will be retiring in December. The position of school psychologist has been posted. We are close to hiring for the tech position and work is being done to finalize the hiring of a property manager. Mrs. Harth reported excitement over the arrival of the planetarium and more invitations were sent out this year for Kindergarten Round-up.
- **Finance Report** – Treasurer John Faries updated the BOD on our financial picture. Please see the updated balance sheet located in the BOD of notebook which is housed in the main office. Heather Chapman was not 100% closed for the month at the time of this report. John reported the increased expenses are due to the construction project, tuition money hit this month and the mill levy compensation has started to settle in a little bit.

## New Business

- **Facilities Improvements Review** - Paul Jasin, a municipal advisor with Specialized Public Finance, Inc., presented data to the Board regarding financial options for the upcoming facilities improvement project(s). He provided data comparing a bond offering vs. a Sunflower refinance. He presented a side by side, 20 year comparison for each option. The report looked at the pros and cons of each financial scenario. Please see the report titled Parker Core Knowledge Charter School, Plan of Finance housed in the BOD notebook. Paul Jasin will put together a rating presentation and we are hopeful to obtain a rating by the end of 2019.
- **Facilities Improvement Review** – Tricia Calandra met with the 5/6 grade teams to gather additional information about their needs as it pertains to upgrading their area in the west building. Tricia reported the need to present a complete topographical survey to the county. Tricia will begin to communicate with companies to obtain bids on the project with an anticipated start time to begin in the spring. Mrs. Aplin and Mrs. Harth discussed their wishes to prioritize the large projects. They have submitted that the 5/6 renovation would be their top request and then the parking, followed by the kindie/art room addition. All of these projects will be submitted on the site plan, but may not be addressed in the immediate future.
- **Review of Calendar** – Mrs. Aplin presented a revision of the school calendar for the 2020-2021 school year. The major change on the calendar was a staggering of the start days. Tricia Calandra moved to approve the calendar as shown (see the BOD notebook housed in the PCK main office). Jessica Berry seconded the motion. The motion carries unanimously.
- **Conflict of Interest Review** – Mrs. Aplin spoke with the DCSD attorney in regards to a conflict of interest pertaining to Tricia Calandra and the company she owns. The attorney advised us that we are fine to go ahead with Tricia being involved with the project as long as this information has been disclosed. Tricia will recuse herself from any voting as it pertains to this project and she will identify this conflict of interest on the proper documentation that is housed in the BOD notebook.
- **18/19 Financial Audit** – This agenda item has been moved to next month's meeting.
- **Public Comment** - none

**Next meeting** – November 26 at 6:30 pm. The December meeting has been scheduled for December 16 at 6:30 pm.

**Adjournment** – Clay Anderson adjourned the meeting at 8:19 p.m.

Respectfully Submitted,

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Sarah LaGrange, Secretary

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Clay Anderson, President