



PARKER CORE KNOWLEDGE  
CHARTER SCHOOL

## PCK Board of Directors Meeting Minutes

August 21, 2017

**Call to Order:** Keri Dermer called the meeting to order at 6:39 pm.

### Board Members Present:

Keri Dermer, President  
Nick Vuolo, Vice President  
Clay Anderson, Treasurer  
Rebecca Murray, Secretary  
Jeff Johnson  
Kevin Warr  
Teri Aplin  
Johanna Harth

### Board Members Absent:

Irene Borisov  
Kristen Goode

**Others Present:** None

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – The minutes from the July 13, 2017 meeting stand approved with corrections made to the Academy price quotes for the turf field.

**Approval of Agenda** - Agenda was approved.

### Committee Reports

- Director's Report – Teri: Staff morale is very high and there is a lot of excitement for the coming school year. A new process for obtaining substitute teachers is being implemented. The PARCC and CMAS test results are in and look like the best year yet even with the +2 in each classroom and the new math program. 3<sup>rd</sup> and 4<sup>th</sup> Grade came in a 3<sup>rd</sup> place in Math though neither was far removed from 1<sup>st</sup>. All other tested grades are in 1<sup>st</sup> in Math. In English / Language Arts, all tested grades at PCK are 1<sup>st</sup> in the district. In Science, all tested grades at PCK are 1<sup>st</sup> in the district.
- Finance – Year-end financials are not yet available. The Board will likely be able to review them at the September meeting. Initial indications are that more money was saved than anticipated from the budget.
- Field Update – Construction fence was erected on 08/21. Equipment will be brought in to begin excavation on 08/22 provided the fire lane is not blocked in any way. The rolls of turfs are currently being produced. The Board will ask Plush Grass if they can oversee the installation of the fence since the turf will be installed under it. Keri moved to proceed with the 30' crest logo option only for no additional cost from the original contract and plan to paint the center circle and boxes as needed. Jeff seconded. Motion carried unanimously.
- Building Project Update - Jeff
  - Budget – The building project is close to on budget and negotiations with the architect on shortcomings and errors will occur soon. Reconciliation of expenses will happen in the coming weeks.
  - Schedule/Timeline – The Fire Inspection and Final Inspection with the intention of acquiring the Certificate of Occupancy will occur 08/22. The Temporary Certificate of Occupancy is in place and furniture has been moved into the classrooms. Small damage to the gym floor will be fixed over Fall Break. Final details on the building and retrofit should be complete in early September. All available Board members and others from the school will perform final inspection walk-throughs. The 5<sup>th</sup> and 6<sup>th</sup> grade classrooms will begin using the building as soon as possible. Alternate classrooms are planned for the first few days of school if needed.

## Unfinished Business - none

## New Business

- Contract clarification
  - **Section 10.1. Contracts.** *The board of directors may authorize any member or members of the board of directors to enter into any contract and to execute and to deliver any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances or transactions.*
  - Section 10.1 regarding Contracts was clarified by the Board such: Going forward, all motions involving a contract or major expenditure will include granting signature and budget authority to one or more members as a stated component of the motion.
- 2017-18 Priorities/School Financial needs – The Board decided that an interactive and technologically advanced elementary science lab with supporting infrastructure will be a priority as part of the Master Plan. This request will be shared with the Foundation for their fundraising efforts.
- Staff Lunch/Dinner – Nick moved to allocate up to \$1,000 for a staff appreciation event to occur prior to Fall Break to show the school staff appreciation for their help and tolerance during all of the new construction. Teri or Keri will have the authority to contract that. Jeff seconded. Motion carried unanimously.
- Public Comment - none

**Adjournment**– Keri Dermer adjourned the meeting at 8:00 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President