



PARKER CORE KNOWLEDGE  
CHARTER SCHOOL

## PCK Board of Directors Meeting Minutes

January 22, 2018

**Call to Order:** Keri Dermer called the meeting to order at 6:32 pm.

### Board Members Present:

Keri Dermer, President  
Nick Vuolo, Vice President  
Clay Anderson, Treasurer  
Rebecca Murray, Secretary  
Jeff Johnson  
Kevin Warr  
Irene Borisov  
Teri Aplin  
Johanna Harth  
Kristen Goode

**Others Present:** Jennifer Quint, Foundation at PCK President

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – The minutes from the December 11, 2017 meeting stand approved as read.

**Approval of Agenda** - Agenda was approved.

### Committee Reports

- Director's Report – Teri (see attached) The school is dealing with unexpected staff turnover though it is proving challenging to find the right candidates. There is a growing need for SPED resources though the space created for SPED with the recent renovations is enough for the foreseeable future.
- Finance Report – Clay (see attached) The field fund reallocation resolution and activities are not currently reflected accurately in the school financials. Keri will follow up with Sheree about that project. The school is currently on track for a surplus again this school year.
- Building Project Final Wrap-up – Jeff reported that the building project is effectively done and paid for. However, \$7-8k worth of primarily IT services have not been and may not be billed. The Construction Account used to pay for the building project has been closed. The floor in the Sports gym has been repaired. The final project in the gym is to add a lower level of paneling as an added safety measure for the students. The estimated materials cost for this project is about \$1,000. Sports padding will be placed over sections of the paneling which the Foundation may be willing to fund based on the cost. Price quotes for the padding are being obtained.
- Facility Rental & Maintenance – Keri reported that Acuity Scheduling, the chosen interface for PCK facility rentals, is up and running. There are already a handful of approved users and plenty of interest in rental use of the field and sports gym. Both venues are already generating a good amount of revenue which will help maintain both facilities. The committee will compile maintenance schedule recommendations for use going forward.

### Unfinished Business

- Foundation Annual Meeting with Board (tabled from December) – Jennifer Quint, in her annual meeting with the PCK Board, reported the many projects the Foundation has done for the school with the funds raised by the Foundation. These include the new Tech/Media Center, the Middle School Science lab, Gala-raised donations toward the new building project, basketball hoops, volleyball nets, landscaping needs, the music program risers, electronic signs and the Teacher Grant Program. The Teacher Grant Program is fostering ideas within the classroom that impact the students most directly. It is proving to be very successful and will continue into the coming year. The Foundation is also seeking specific needs and projects from the Board and others that can be used for effective fundraising, generating the greatest benefit for the students.

**New Business**

- Mr. Sutherland's proposal/plan for our carpool process – The Board reviewed the proposal and agreed that while some of the physical enhancements to the school grounds have merit, the proposed changes to the carpool process would be ineffective for the school. Alternatives were discussed and Teri and Johanna will continue to formulate additional ideas for enhancing the current carpool process. No further action with Mr. Sutherland's proposal will be taken.
- Open Board Seats – Keri's, Nick's and Kevin's terms on the Board will be up at the end of this school year. Board members were asked to begin speaking with parents whom they feel would be assets to the Board in the coming years.
- Move May meeting date – May's Board Meeting date was moved to May 14<sup>th</sup>, 2018.
- Public Comment - none

**Adjournment**– Keri adjourned the meeting at 8:36 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President