



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## **PCK Board of Directors Meeting Minutes**

May 14, 2018

**Call to Order:** Keri Dermer called the meeting to order at 6:30 pm.

### **Board Members Present:**

Keri Dermer, President  
Nick Vuolo, Vice President  
Clay Anderson, Treasurer  
Rebecca Murray, Secretary  
Jeff Johnson  
Kevin Warr  
Irene Borisov  
Teri Aplin  
Johanna Harth  
Kristen Goode

### **Others Present:**

Tricia Calandra – Board Member Elect (by phone)  
Sarah LaGrange – Board Member Elect  
Jessica Klein – PCK Parent

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – The minutes from the April 23, 2018 meeting stand approved as edited.

**Approval of Agenda** - Agenda was approved with the addition of an Executive Session to discuss a student issue.

### **Committee Reports**

- President's Report – Keri summarize all that the Board has accomplished in the previous year including the completion of a new building, a new turf field, and several policy updates.
- Director's Report – (See attached) Teri summarized the school year and despite stressful events that came with the move and new building transition at the beginning of the year, things are good with PCK and the PCK Preschool.
- Building Committee (renovation feasibility update) – Teri and Tricia reported that staff feedback has been formally gathered and will be taken into account with upcoming drawings. Some of the needs listed include better sound insulation, bathroom and classroom door reconfigurations, adding plumbing to the northwest classroom for potential future uses, adding gathering areas and widen hallways, among others. Safety issues were brought up by the Board to incorporate as well.
- Finance Report – (See attached)
  - April Financials - Clay provided a summary of the financial status of the school and the proposed budget for the 2018-2019 school year. The PPR increase of 6% from the legislature will be factored into the budget for salaries and PERA changes.
  - 2018-19 Budget – Keri moved to approve the proposed 2018-2019 School Budget. Nick seconded. Motion carried unanimously. Keri moved to approve both Budget Resolutions for use of Student Activity funds and Budget Appropriation. Kevin seconded. Motion carried unanimously.
  - 2018-19 Student Fees – Keri moved to approve the proposed student fees for the 2018-2019 school year. Jeff seconded. Motion carried unanimously.

- Due to another anticipated budget surplus and the need to allocate funds toward the building renovations, Nick moved that any surplus funds in excess of \$25,000 as of June 30, 2018 be move to the Building Corp for the upcoming renovation and retrofit. Kevin seconded. Motion carried unanimously.
- Facility Rental & Maintenance – Keri reported that income from facility rentals is up from \$2,000 last year to over \$12,000 this year and projected to be even higher the following year. The facilities are booked through July with more groups intending to book beyond that time. Keri will transition the maintenance of the rentals to Travis and Trevor to manager. A new Board liaison for the Facility Rental & Maintenance committee will be needed.

**Unfinished Business - none**

**New Business**

- Staff Appreciation – Nick moved to approve up to \$1,000 for a staff appreciation event to occur by the end of this school year. Keri seconded. Motion carried unanimously. Dawn Coyle will work on the details.
- Kindergarten tuition – A discounted full day Kindergarten tuition rate for staff was discussed. It was decided that the PCK Foundation had a system in place for unique needs such as this and should be approached to see if this situation could be applicable rather than a policy change.
- Succession Plan – Teri and Johanna have created a good framework of a succession plan and it will be discussed and developed at the Board summer work session.
- Officer Elections – Keri moved to elect Rebecca Murray as Board President, Jeff Johnson as Vice President, Sarah LaGrange as Board Secretary, and Clay Anderson as Board Treasurer for the 2018-2019 school year. Kevin seconded. Motion carried unanimously.
- Public Comment - none

**Adjournment** – Keri adjourned the meeting at 7:57 p.m. and moved to enter Executive Session including the current and newly elected Board members to discuss a potential preschool incident policy revision. Jeff seconded. Motion carried unanimously.

**Executive Session** - Executive Session was begun at 7:58 p.m. and concluded at 8:20 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President