



PARKER CORE KNOWLEDGE  
CHARTER SCHOOL

## PCK Board of Directors Meeting Minutes

May 15, 2017

**Call to Order:** Keri Dermer called the meeting to order at 6:33 pm.

**Board Members Present:**

Keri Dermer, President  
Nick Vuolo, Vice President  
Steve Treadwell, Treasurer  
Rebecca Murray, Secretary  
Kevin Warr  
Jeff Johnson  
Irene Borisov  
Teri Aplin  
Johanna Harth  
Kristen Goode

**Others Present:**

Clay Anderson

**Mission** – The Board recited the Parker Core Knowledge Mission statement

**Approval of Minutes** – The minutes from the April 17, 2017 meeting stand approved as read.

**Approval of Agenda** – Agenda was approved.

**Committee Reports**

- President's Report – (See attached) Keri outlined all that we had achieved as a Board during the 2016-2017 school year, including moving forward with the new building, completing a reserve study, an improved financial situation on school debt, and undergoing Board training.
- Director's Report – (See attached) Teri stated that it had been a banner year for PCK not only in terms of the number and caliber of awards the school received but because of the time and effort that went into achieving them.
- Finance
  - Approve 2017-18 School Fees – (See attached) Keri moved to approve the school fees proposed for the 2017-2018 school year. Jeff seconded. Motion carried unanimously.
  - Approve 2017-18 Facility Rental Fees (See attached) Keri presented new facility rental fees based on current market comparison and the forthcoming availability of the new gym. Kevin moved to adopt the new fees as proposed. Nick seconded. Motion carried unanimously.
  - Approve 2017-18 Budget – The PPR is up by 3.1%. The Board discussed that the objective set in previous years to get teachers' salaries in line with those of schools in the area had been achieved. The possible addition of adding a Resource Teacher in grades K-3 was discussed. Surplus budget was proposed to be used as a bonus for the full staff. Keri moved to add \$75,000 from the budget surplus into the school bonus pool for use by Teri Aplin. Rebecca seconded. Motion carried unanimously. Steve moved to reallocate \$50,000 from Property into Salaries and Benefits and subsequently approve the proposed budget. Keri seconded. Motion carried unanimously.
  - Approve appropriation resolutions – (See attached) Steve moved to approve the Appropriation Resolution with the proposed updates. Keri seconded. Motion carried unanimously.
- Dress Code Committee Update – Irene shared feedback from the parent survey. The dress code committee will draft proposed updates to the current dress code regarding socks and dress down days for review at the next Board meeting.

- Building Project Update - Jeff
  - The Budget was updated to include the additional gym equipment added as a result if the funds raised from the Gala. The contingency fund is decreased because the funds gathered for the project by the Foundation have not yet been added. Overall, the project is still within budget.
  - Schedule/Timeline is still intact with an intended completion date of August 12<sup>th</sup>.
  - Retrofit contract (Budget attached) – The retrofit work is not yet under contract as we are still awaiting some permits. Retrofit is budgeted and intended to commence once permits are in place and the 2016-2017 school year has ended.
  - New construction has heavily damaged the playing field. Some field recovery is included in the budget for the new building but not enough for a functional field by the start of the 2017-2018 school year. The Building Committee will send out an RFP (see attached) for all possible options including sod, seed, and artificial turf with a deadline of May 26<sup>th</sup> to compile options for review at the next Board meeting.

#### **Unfinished Business**

- Enrollment policy review (District vs. Non-District) – Teri proposed an update to the school enrollment policy giving preference to students who reside within the district. Keri moved to approve the new enrollment policy effective immediately. Irene seconded. Motion carried unanimously.

#### **New Business**

- 2017-18 Officer Elections – Jeff moved to retain all current Board officers and have Clay Anderson replace Steve Treadwell as Treasurer since Steve's term of service has concluded. Irene seconded. Motion carried unanimously.
- Public Comment - none

**Adjournment** – Keri Dermer moved to adjourn the meeting at 10:00 p.m. to enter Executive Session inviting Clay Anderson regarding a personnel issue. Nick seconded. Motion carried unanimously.

**Executive Session** - The Board entered Executive session at 10:02 p.m. Executive session concluded at 10:12 p.m.

Respectfully submitted,

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Rebecca Murray, Secretary

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Keri Dermer, President